

Consent Application Checklist

To fully consider your proposals we need plans, sections and other supporting information, prepared by a competent engineer or surveyor, in order to ensure these can be reviewed appropriately in line with our Land Drainage Policy.

Please ensure you have all the below information and documentation before starting a land drainage consent application. This is an outline of the minimum information required and not an exhaustive list.

Site Plans

- Site Location Plan
 - At an appropriate scale to clearly show the location of the site including buildings, land features, road names e.t.c.
- Existing Location Plan
 - Including any watercourses, noting the direction of flow, and existing structures which may influence local watercourse hydraulics and/or environment and ecology.
- Proposed Site Plan
 - Including any watercourses, noting the direction of flow, and all proposed consentable structures and activities clearly shown and identified.

Cross Sections

Existing and Proposed Cross sections from both upstream and downstream of the proposed works are required, clearly showing how the watercourse channel will be affected, and should include:

- Existing features that will be retained
- Construction Materials
- Dimensions
- Cover Levels above proposed culverts, from crown to ground level.
- Water Levels

Longitudinal Sections

Existing and Proposed Longitudinal sections taken along the centre line of the watercourse are needed extending both upstream and downstream of the proposed work, and should include:

- Invert levels of proposed structures and activities
- Water levels
- Watercourse bed level

Method Statement

A brief method statement is required to give details of how the works will be undertaken to prevent harm and cause minimum disruption to the surrounding water environment

This should be site specific, not generic, and therefore will vary based on the works and site, however it does not need to detail risk assessments and health and safety.

The statement should include:

- Scope of works
- Programme of Works, detailing how the construction will be undertaken
- Measures to be used to mitigate against sediment migration
- Works specific flood risk assessment, stating how heavy rainfall and/or high water flow will be managed during the works
- Evidence that the impact of the method of working on ecology has been fully considered and any associated risks have been mitigated against

Compliance Checking Information

The below details are required to enable the compliance checking inspection to take place appropriately for the works being undertaken:

- Estimated Completion Date
- Details for appropriate contact to facilitate compliance checking visit
 - Name
 - Company
 - Phone Number
 - Email